

Class Teacher Job Description

Employment Details

Name:

Report to: The Principal

Job Purpose:

- To be responsible for delivering high quality teaching and learning in accordance with the school's curriculum, policies and procedures.

Main Duties:

- To undertake your duties as required by the Teachers' Standards.
- To be committed to the ethos and success of the school.
- To keep up to date with and remain knowledgeable of Keeping Children Safe in Education Part 1 and follow the school's Safeguarding Policy and Procedure at all times.
- To keep up-to-date with and remain knowledgeable of the requirements of the EYFS framework and the national curriculum.
- To have regard for continuing professional development (CPD) and contribute to the school's process of self-evaluation and development.
- To be familiar with and implement the school's systems, structures, policies and procedures.
- To effectively plan and deliver high quality lessons which focus upon raising standards and achieving excellence.
- To adapt teaching styles to suit all learners and provide a supportive, stimulating learning environment for pupils.
- To encourage pupils to develop and use their creativity, initiative, resilience and independence when undertaking learning tasks.
- To be familiar with the Special Educational Needs and Disabilities Code of Practice, and support and plan for individual pupils accordingly.
- To differentiate resources and equipment so that lessons may be accessed appropriately by all pupils.
- To self-evaluate teaching and learning in order to improve effectiveness.
- To enforce the school's behaviour management policy through excellent classroom management.

- To be familiar with and implement the school's assessment and monitoring system for pupil progress and attainment.
- To systematically assess and record pupils' academic and social progress and use the results to inform lesson planning decisions.
- To monitor both class work and homework, provide constructive feedback and set informed targets for pupil progress and attainment.
- To report on each individual pupil's progress to the Principal and parents as required.
- To actively support school activities such as educational trips, extra-curricular activities, pupil social events and parents' evenings. This may require some out-of-hours availability.
- On occasions, undertake break time supervision duties on behalf of other members of staff who are supervising pupil activities off site or who are absent from work.

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the school. The post-holder will be expected to participate in this process and we would aim to reach agreement on any changes.

Signed: (Employee)

Signed: (Principal)